

## **Google Apps for Education Information FAQ's**

### **What is Google Apps for Education?**

Google Apps for Education is a suite of web-based software applications that allows for the creation of documents, spreadsheets, presentations, websites, and much more. The benefits for teachers and students include the ability for students to collaborate on projects and assignments in real time online. They will also be able to access their files in Google Apps anywhere they have internet access at any time on just about any type of device. As an added benefit to the district, Google Apps provides free, reliable online collaboration tools for teachers and students to use. Google Applications are virtually maintenance free and always updated, so our teachers and students are always using the latest versions of the software.

### **What is the difference between a Google Apps for Education account and a personal Google Apps account?**

Google Apps for Education accounts are unlike personal Google accounts as all student and staff accounts are controlled by the Lakeside Union School District. With that, we have control over services that are accessible to students and all data created using Google Apps for Education is owned by the Lakeside Union School District. We reserve the right to remove our data off of Google's servers any time we want as it states in our terms of service. Google Apps for Education services are free of advertisements and are governed by a detailed privacy policy that ensures personal information placed on their systems will not be inappropriately used or shared. For this initial rollout, we will only be allowing students to access Google Drive, which allows the students to create and collaborate on documents, spreadsheets and presentations. In the future we may open other services to students and staff. Students will have a Gmail account for the purpose of logging in to Google Apps for Education; they will not have an activated email account.

### **Do other school districts use Google Apps for Education?**

There are hundreds of K-12 school districts, colleges and universities across the country that have been using Google Apps for Education for years.

### **Will Parents and Guardians have Google Apps for Education Accounts?**

No, parents will not be given their own accounts to access Google Apps for Education. However, we encourage parents to ask their children to show them what they are doing in their Google Apps accounts.

### **Students need to know:**

Students will follow school policies for appropriate use when using Internet based services like Google Apps. These services are considered an extension of the school's network. Students have no expectation of privacy in their use as school and service administrators have the right and ability to monitor user accounts for policy and security enforcement. Students should never share personal information online in public spaces. Google Apps for Education is included in the Student Acceptable Use Policy that will be signed by staff, parents and students.

### **Parents need to know:**

The student Acceptable Use Policy will be enforced. School staff will monitor student use of applications when students are at school. Parents are responsible for monitoring their child's use of applications when accessing programs from home. Students are responsible for their own behavior at all times. Inappropriate communication and behavior will not be tolerated and may result in disciplinary action per the Lakeside Union School District policies.